

Structure & Purpose Workgroup Meeting 9/26/2017 MEETING DEBRIEF

Attendance: Dan Fitzgerald (TFRI), Cori Christie (ACS CAN), James Day (Providence HCO), Astrid Meijer (UIH Consulting), Geri Guardino (RI DOH), Kristen Westmoreland (East Bay Regional Prevention Coalition)

Recommendations:

- Change the focus of “Structure and Purpose Workgroup” to “Assessment and Funding”
- Establish two chairpersons for each workgroup
 - One representing a state/regional organization (not DOH/BHDDH)
 - One representing a local organization
 - TFRI Network Coordinator is responsible for staffing workgroups
- Create a Steering Committee: *focused on sustainability*
 - TFRI Network Coordinator (Dan)
 - TFRI Chairperson (Pat Nolan)
 - DOH Tobacco Control Program Staff
 - BHDDH Synar / FDA Staff
 - Assessment and Funding Workgroup
 - State Chair Recommendation
 - Local Chair Recommendation
 - Policy Workgroup
 - State Chair Recommendation
 - Local Chair Recommendation
 - Cessation Workgroup
 - State Chair Recommendation
 - Local Chair Recommendation
 - Representatives (2-3) from Youth Advisory Board
 - (TBD at October 14th Meeting)

Next Steps:

- Dan will meet with TFRI Chairperson to recommend changes
- Dan will reach out to potential Chairs for Workgroups
- Dan will work with chairs to present at the Annual Network Meeting